



## MCA Internship Registry

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_  
Name Title Telephone

Internship: \_\_\_\_\_  
Supervisor Name Title Telephone

### ***Description of Internship Opportunity:***

Tell us about your company. Please note any specific work that your firm engages in (e.g., value engineering, sprinkler, power plant, full mechanical, etc.), the size of the organization, and any other relevant details.

Describe the internship opportunity in detail; list general responsibilities if specific assignments have not yet been determined.

Are there any special skills or areas of knowledge required for this internship?

What are the terms of this internship (start date, end date, etc...)?

Is a stipend/wage available?  Yes  No

If yes, please list the rate (hourly, weekly, etc): \_\_\_\_\_

Who are acceptable candidates for this position? (Check all that apply)

Freshmen  Sophomores  Juniors  Seniors

***Explain the Application Process:***

Is a personal interview required?

Yes

No

If yes, would a telephone interview be acceptable?

Email address for receiving applications:

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Deadline for receiving applications:

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***Additional comments regarding the internship:***